



Arnold Schwarzenegger
Governor

July 19, 2010
22M:422:ldw:1179

Ms. Kathryn D. Flores
County of San Benito
Community Services & Workforce Development
1111 San Felipe Road, Suite 207
Hollister, CA 95023

Dear Ms. Flores:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the County of San Benito Community Services and Workforce Development's (CSWD) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted by Ms. Ashna Singh and Ms. Linda White from June 14, 2010, through June 17, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by CSWD with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with CSWD representatives, ARRA worksite supervisors, and ARRA participants. In addition, this report includes the results of our review of sampled case files, CSWD's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

BACKGROUND

For PY 2009-10, CSWD was allocated: \$137,664 to serve 14 adult participants; \$627,127 to serve 27 youth participants; and \$309,650 to serve 18 dislocated worker participants.

For the quarter ending March 2010, CSWD reported the following expenditures for its ARRA programs: \$77,010 for adult participants; \$150,821 for youth participants; and \$323,899 for dislocated worker participants. In addition, CSWD reported the following enrollments: 14 adult participants; 27 youth participants; and 18 dislocated worker participants. We reviewed case files for 46 of the 95 participants enrolled in the ARRA program as of March 31, 2010.

PROGRAM REVIEW RESULTS

We conclude that, overall, CSWD is meeting applicable ARRA requirements concerning grant program administration.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is CSWD's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, Federal and State regulations, and applicable State directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain CSWD's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Jennifer Shane at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief
Compliance Monitoring Section
Compliance Review Office

cc: Jose Luis Marquez, MIC 50
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